



UNITED FACULTY OF FLORIDA

306 East Park Avenue Tallahassee, FL 32301 850-224-8220 Fax 850-222-1767

TO: UFF Senators
UFF Steering Committee
UFF Council of Presidents

FROM: Tom Auxter, President
Ed Mitchell, Executive Director

DATE: August 20, 2009

RE: Training Sessions 1 & 2 –September 25, 2009
Training Sessions 3 & 4 – September 26, 2009
UFF Steering Committee/Council of Presidents Meeting –September 26, 2009
UFF Senate Meeting – September 26-27, 2009
Quorum Hotel, Tampa, FL

There will be contract and grievance training sessions on Friday evening and Saturday morning. Please check off the sessions you wish to attend on the attached Attendance Notice.

The UFF Steering Committee and Council of Presidents will meet on Saturday, September 26, 2009, from 12:00 noon to 3:00 p.m. (group lunch provided). The UFF Senate will convene at 3:15 p.m. on Saturday, September 26, and adjourn on Sunday, September 27, 2009. All meetings will be held at the Quorum Hotel, 700 N. Westshore Blvd, Tampa, FL. Phone: (813) 289-8200. See attached directions.

The Friday night meetings will include:

- Group Dinner - 6:00 p.m. – 7:00 p.m.
- Training Sessions 1 & 2 – 7:00 p.m. -10:00 p.m.

The Saturday meetings will include:

- Breakfast – 7:30 a.m. -9:00 a.m.
- Training Session 3 – 9:00 a.m. – 10:15 a.m.
- Training Session 4 – 10:30 a.m. – 12:00 noon
- Group Lunch – 12:00 p.m. – 1:00 p.m. for Trainees, Steering Committee/Council of Presidents
- Steering Committee and Council of Presidents - 1:15 p.m. – 3:00 p.m.
- Senate – 3:15 p.m. – 5:00 p.m.
- Reception – 6:00 p.m. – 6:30 p.m.
- Group Dinner – 6:30 p.m. – 7:30 p.m.
- Bargaining Councils meetings – 5:00 p.m. – 6:00 p.m. and 7:30 p.m. – 10:00 p.m.
- Hospitality – 10:00 p.m. til ?

The Sunday morning meeting will begin with breakfast from 7:30 a.m. to 9:00 a.m. and the UFF Senate meeting will begin at 9:00 a.m.

If you are involved in any of the training sessions and plan to attend any of the Friday night and Saturday morning trainings, please let Mary Johnson know so we can have a count for all of the activities.

August 20, 2009

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The group rate at the Quorum is \$99 per room, plus 12% tax, single or double. You will be responsible for paying all incidental charges at checkout. If you wish to share a room with another member, please list the member on your attendance notice. If you do not indicate a roommate preference, we'll assign you a roommate. Any Senator requesting a "single" room (not sharing with another UFF member) will be responsible for paying one-half of the cost of the room and tax at check out. Senators will pay for travel and other necessary expenses and will be reimbursed according to the UFF Travel Reimbursement Policy.

All room reservations must be made through Mary Johnson at the UFF office no later than September 9, 2009. Please fax (850) 222-1767 or e-mail (mary.johnson@floridaea.org; or pam.butler@floridaea.org) the attached ATTENDANCE NOTICE.

TA:EM:mcj

Enclosures:

- UFF Constitution Change
- Schedule
- Attendance Notice
- Proxy Form
- UFF Travel Reimbursement Policy
- Map and directions

L:Sept 25-27, 09 senatememo

Amend UFF Constitution

Article III Membership, Section 4, by addition as follows:

Section 4. Membership shall be open to retired teachers and others eligible for membership who withdraws from the profession who wish to maintain affiliation. In order to be eligible for retired membership, individuals must previously have paid at least one year of active UFF dues.

The reason for the amendment is that retired members are eligible for almost all membership benefits, including insurance, and selfish people who have refused to pay full dues to get those benefits might decide that getting them for retired dues is a good deal.

Presented by Roy Weatherford, Retired/At Large Chapter President

**UNITED FACULTY OF FLORIDA
STEERING COMMITTEE/COUNCIL OF PRESIDENTS & SENATE MEETINGS
September 25-27, 2009
Quorum Hotel, Tampa, Florida**

SCHEDULE

FRIDAY, SEPTEMBER 25, 2009

	MEETING	ROOM
6:00 p.m. – 7:00 p.m.	GROUP DINNER	Queen Palm
7:00 p.m. – 8:15 p.m.	TRAINING #1	Princess Palm
8:15 p.m. – 8:30 p.m.	BREAK	Princess Palm
8:15 p.m. – 10:00 p.m.	TRAINING #2	Princess Palm

SATURDAY, SEPTEMBER 26, 2009

7:30 a.m. – 9:00 a.m.	BREAKFAST	Royal Palm 2
9:00 a.m. – 10:15 a.m.	TRAINING #3	Princess Palm
10:15 a.m. – 10:30 a.m.	BREAK	Princess Palm
10:30 a.m. - 12:00 p.m.	TRAINING #4	Princess Palm
12:00 p.m. – 3:00 p.m.	REGISTRATION	Royal Palm 2
12:00 p.m. – 1:00 p.m.	LUNCH STEERING COMM. /COUNCIL OF PRES./ TRAINING PARTICIPANTS	Royal Palm 1 & 2
1:15 p.m. – 3:00 p.m.	STEERING COMMITTEE & COUNCIL OF PRESIDENTS	Princess Palm
3:15 p.m. – 5:00 p.m.	UFF SENATE	Royal Palm 3
5:00 p.m. – 6:00 p.m.	BARGAINING COUNCILS SUSB CBC & ICBC GAUBC	Royal Palm 3 Queen Palm King Palm
6:00 p.m. – 6:30 p.m.	RECEPTION	Princess Palm
6:30 p.m. – 7:30 p.m.	GROUP DINNER	Princess Palm
7:30 p.m. – 10:00 p.m.	BARGAINING COUNCILS (continued) SUSBC CBC & ICBC GAUBC	Royal Palm 3 Queen Palm King Palm
10:00 p.m. – until?	HOSPITALITY	Sanibel

SUNDAY, SEPTEMBER 27, 2009

7:30 a.m. – 9:00 p.m.	BREAKFAST	King Foyer
9:00 a.m. – until done	UFF SENATE	Royal Palm 3

TRAINING SCHEDULE

FRIDAY, SEPTEMBER, 25, 2009

	MEETING	ROOM
6:00 p.m. – 7:00 p.m.	GROUP DINNER	Queen Palm
7:00 p.m. – 8:15 p.m.	TRAINING #1	Princess Palm
Preparing and filing grievances. Tom Wazlavek and Bruce Nissen		
8:15 p.m. – 8:30 p.m.	BREAK	Princess Palm
8:15 p.m. – 10:00 p.m.	TRAINING #2	Princess Palm
Waiving goodbye to waivers with Tom Brooks and Bob Welker		

SATURDAY, SEPTEMBER 26, 2009

7:30 a.m. – 9:00 a.m.	BREAKFAST	Royal Palm 2
9:00 a.m. – 10:15 a.m.	TRAINING #3	Princess Palm
ULP or arbitration, what is the appropriate route? Tom Brooks		
10:15 a.m. – 10:30 a.m.	BREAK	Princess Palm
10:30 a.m. - 12:00 p.m.	TRAINING #4	Princess Palm
Preparing your case for the CEC. Lee Stepina and Ed Mitchell		

NAME: _____ CHAPTER: _____

MEETINGS ATTENDANCE

Check all that apply

_____ Friday dinner

_____ Training #1, Friday night

Preparing and filing grievances. Tom Wazlavek and Bruce Nissen

_____ Training #2, Friday night

Waiving goodbye to waivers with Tom Brooks and Bob Welker

_____ Saturday morning breakfast

_____ Training #3, Saturday morning

ULP or arbitration, what is the appropriate route? Tom Brooks

_____ Training #4, Saturday morning

Preparing your case for the CEC. Lee Stepina and Ed Mitchell

_____ Saturday lunch

_____ Steering Comm./Council of Presidents

_____ Senate

_____ Saturday group dinner

_____ Vegetarian

_____ Sunday breakfast

FAX (850) 222-1767 OR E-MAIL THE INFORMATION TO mary.johnson@floridaea.org.

DEADLINE: September 9, 2009.

United Faculty of Florida

DESIGNATION OF PROXY

I, _____, a Senator from the _____
Chapter of the United Faculty of Florida, designate Senator _____
as my proxy at the September 26-27, 2009 Senate meeting and authorize him/her to cast my vote.

(UFF Bylaws: Article VI. UFF Senate, Section 3. Each voting member of the UFF Senate may carry the proxy of up to two other members of the Senate, provided that the members are from the same chapter.)

Signature

Date

UNITED FACULTY OF FLORIDA TRAVEL REIMBURSEMENT POLICY

Members shall be reimbursed for expenses for authorized union activities upon submission of a UFF-FEA expense form and appropriate receipts. All expenses must be submitted within 60 days from the date of the meeting in order to be reimbursed. The meeting or function attended should be clearly identified.

Expenses of official guests at statewide UFF meetings and committees shall be paid only when they have been authorized in advance by the UFF President or Executive Director.

◆ **LODGING**

Hotel charges are limited to one half the double occupancy room rate and tax. Personal charges for such items as valet service, beverage, and long distance telephone calls are the individual's responsibility and will not be paid by UFF.

◆ **MEALS**

Meals shall be reimbursed for actual expenses up to a maximum of \$6.00 for breakfast, \$7.50 for lunch, and \$17.50 for dinner, based on the duration of travel. When a group meal is provided, no reimbursement will be paid.

◆ **AUTOMOBILE TRAVEL**

Effective January 1, 2009, members who drive shall be paid mileage at the FEA's rate (currently .55 cents per mile). Receipted toll charges will be reimbursed. Meeting participants traveling by car from the same geographical area are encouraged to travel together.

◆ **AIR TRAVEL** (FOR TRAVEL OF MORE THAN 250 MILES)

The immediacy of the meeting and the amount of time spent at the meeting in relation to the amount of time necessary for automobile travel shall be taken into consideration when determining travel by air. Meeting participants who fly are urged to make reservations as early as possible in order to take advantage of the lowest rates. Receipted airport parking charges will be reimbursed.

The President of UFF and any member on full release time shall be reimbursed in accordance with the FEA travel reimbursement policies, except when in attendance at official UFF statewide meetings.

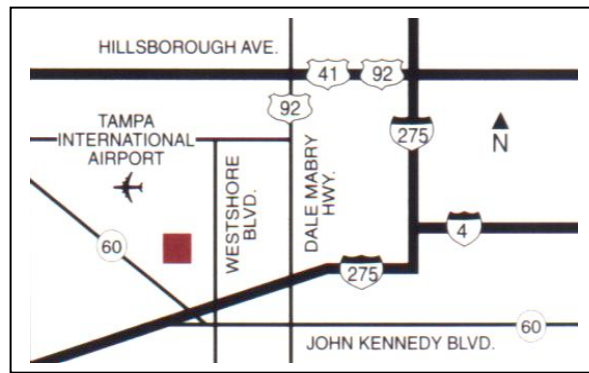
Revised and Adopted by UFF Senate 09/18/05

rev. 01/16/2009P

L:/UFFTravelPolicy.doc

700 North Westshore Blvd
Tampa FL 33609

Telephone: 813-289-8200
Fax: 813-287-8275



DIRECTIONS

The Quorum Hotel Tampa is located one block north of I – 275 at the corner of Westshore Boulevard & Cypress Street.

From Tampa International Airport

Take airport exit to Spruce Street East exit. Take Spruce Street to second light (Westshore Boulevard). Turn right. Go to second light (Cypress Street). The Quorum Hotel Tampa is located on right at the corner of Westshore and Cypress Street.

From Downtown Tampa

Take Kennedy Boulevard heading West (about 5 miles) to Westshore Boulevard. Turn right, go about 1 block. The Quorum Hotel Tampa is on the left at the corner of Cypress and Westshore.

From St. Petersburg

Come across the Howard Franklin Bridge/ I – 275 north to the Kennedy Boulevard (39A) exit. Turn left on Westshore Boulevard (5th light). The Quorum Hotel Tampa is located on the left at the corner of Westshore and Cypress Street.

From Clearwater

Come across the Courtney Campbell Causeway (60) east to Spruce Street (589 South). Spruce Street to second light (Westshore Boulevard). Turn right. Go to second light (Cypress Street). The Quorum Hotel Tampa is located on right at the corner of Westshore and Cypress Street.

From Ft. Myers/Sarasota/Naples/Venice/Bradenton/Miami/Key West/ Ft. Lauderdale

Take I – 75 North to I – 275 North. Cross the Howard Franklin Bridge to the Kennedy Boulevard exit (39A). Turn left on Westshore Boulevard (5th light). The Quorum Hotel Tampa is located on the left at the corner of Westshore and Cypress Street.

From Tallahassee

Take 90 east to 10 east to I – 75 South. Take I – 275 South to Westshore Boulevard exit (40A). Take a right. The Quorum Hotel Tampa is about one block north on the corner of Westshore and Cypress Street.

From Orlando/Kissimmee/Melbourne/Daytona

Take I – 4 West to I – 275 South. Exit at Westshore Boulevard (40A). Turn right. The Quorum Hotel Tampa is about one block north on the corner of Westshore and Cypress Street.

From Gainesville/Dade City/Brooksville/Jacksonville/Ocala

Take I – 75 South to I – 275 to the Westshore Boulevard exit (40A). Turn right. The Quorum Hotel Tampa is about one block north on the corner of Westshore and Cypress Street.

From Brandon/Bartow

Take (60) West to I -75 North, to Exit I 4 West Tampa. See Orlando Info.